

MINUTES

**PLACERVILLE CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 13, 2022**

NO CLOSED SESSION SCHEDULED

OPEN SESSION: 5:00 PM

**CITY COUNCIL CHAMBERS – TOWN HALL
549 MAIN STREET, PLACERVILLE, CA 95667**

NO CLOSED SESSION

5:00 P.M. OPEN SESSION

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG

The Mayor called the meeting to order at 5:01 p.m. and The Pledge of Allegiance to the Flag was recited.

2. ROLL CALL: Present: Borelli, Neau, Saragosa, Taylor, Thomas

3. CEREMONIAL MATTERS

No ceremonial matters were scheduled.

4. CLOSED SESSION REPORT – City Attorney Ebrahimi

No Closed Session was scheduled.

5. ADOPTION OF AGENDA

It was moved by Councilmember Borelli and seconded by Vice-Mayor Saragosa that the City Council adopt the agenda as presented. The motion was passed by the following vote:

AYES: Borelli, Neau, Saragosa, Taylor, Thomas

NOES: None

ABSENT: None

ABSTAIN: None

6. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC

6.1 Brief Comments by the City Council

The City Council made brief comments.

6.2 Placerville Drive Environmental Document Available for Public Comment (Ms. Neves)

The City Engineer announced that the Placerville Drive Environmental Document is available for public comment.

7. CONSENT CALENDAR

NOTE: All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

7.1 A. Approve the Minutes of the Regular City Council Meeting of August 23, 2022 (Ms. O'Connell)

Approved the Minutes of the Regular City Council Meeting of August 23, 2022.

B. Approve the Minutes of the Special City Council Meeting of August 19, 2022 (Ms. O'Connell)

Approved the Minutes of the Special City Council Meeting of August 19, 2022.

7.2 Approve the Accounts Payable Register (Mr. Warren)

Approved the Accounts Payable Register.

7.3 Approve the Payroll Register (Mr. Warren)

Approved the Payroll Register.

7.4 Receive and File Public Records Requests (Ms. O'Connell)

Received and filed public records requests.

7.5 Adopt a Resolution

1. Approving the Purchase of One (1) 2022 Ford F150 4x4 Pickup Truck from Downtown Ford in the Amount of \$36,957.46 - for the Police Department; and

2. Retroactively Approving the Purchase of Two (2) 2022 Ford Police Explorer Utility Vehicles from Folsom Lake Ford in the Amount of \$78,088.54; and

3. Authorizing the Chief of Police or Designee to Execute any Documentation for the Said Purchases. (Chief Wren)

Resolution No. 9111

Adopted a resolution for the following actions:

1. *Approving the purchase of one (1) 2022 Ford F150 4x4 pickup truck from Downtown Ford in the amount of \$36,957.46 - for the Police Department; and*
2. *Retroactively approving the purchase of two (2) 2022 Ford Police Explorer Utility Vehicles from Folsom Lake Ford in the amount of \$78,088.54; and*
3. *Authorizing the Chief of Police or designee to execute any documentation for the said purchases.*

7.6 Adopt a Resolution

1. **Approving a Contract with the California Department of Alcohol Beverage Control for an Alcohol Policing Partnership Program (APP) Grant in the Amount of \$32,100.00 and Authorize the Chief of Police to Execute the Same; and**
2. **Approving a \$32,100 Budget Appropriation from the APP Grant. (Chief Wren)**

Resolution No. 9112

Adopted a resolution for the following actions:

1. *Approving a contract with the California Department of Alcohol Beverage Control for an Alcohol Policing Partnership Program (APP) Grant in the amount of \$32,100.00 and authorize the Chief of Police to execute the same; and*
2. *Approving a \$32,100 Budget Appropriation from the APP Grant.*

7.7 Adopt a Resolution:

1. **Approving and Accepting an Office of Traffic Safety - Selective Traffic Enforcement Program Grant in the Amount of \$50,000; and**
2. **Approving a \$50,000 Budget Appropriation for the Said Grant. (Chief Wren)**

Resolution No. 9113

Adopted a resolution for the following actions:

1. *Approving and accepting an Office of Traffic Safety -Selective Traffic Enforcement Program Grant in the amount of \$50,000; and*
2. *Approving a \$50,000 Budget Appropriation for the said grant.*

7.8 Adopt a Resolution Approving a Title Change in the City's Classification Plan for the Positions of Secretary to the City Manager and Administrative Secretary (Cleve Morris)

Resolution No. 9114

Adopted a resolution approving a title change in the City's Classification Plan for the positions of Secretary to the City Manager and Administrative Secretary.

No public comment was received on the consent calendar. It was moved by Vice Mayor Saragosa and seconded by Councilmember Borelli that the City Council approve the consent calendar as presented. The motion was passed by the following roll call vote:

AYES: Borelli, Neau, Saragosa, Taylor, Thomas
NOES: None
ABSENT: None
ABSTAIN: None

8. PUBLIC COMMENT – NON-AGENDA ITEMS

8.1 Oral Communication

Oral communication was received from Kathi Lishman, Sue Rodman, Jonathan Gainsbrugh, Dale Ammons, and Kirk Smith.

8.2 Written Communication

No written communication was received.

9. ITEMS PULLED FROM THE CONSENT CALENDAR

No items were pulled from the consent calendar.

10. ORDINANCES

No ordinances were scheduled.

11. PUBLIC HEARINGS

No public hearings were scheduled.

12. DISCUSSION/ACTION ITEMS

12.1 Adopt a Resolution:

1. Approving the Contract with Creation Networks to Provide and Install an Upgraded Multi-media Communications and Audio/Video System in the Council Chambers at Town Hall for a

Total of \$61,452.87 for the Town Hall Emergency Operations Center Project (CIP #42242) and Authorizing the Director of Community Services to Execute any Related Documents; and

2. Approving a \$14,000 Budget Appropriation from the ARPA Fund for the Said Project. (Mr. Zeller)

Resolution No. 9115

The Director of Community Services presented the report and responded to Council questions. Public comment was received from Nicole Gotberg, Sue Rodman, Kathi Lishman, Jonathan Gainsbrugh, and Dale Ammons. Following Council discussion, it was moved by Councilmember Thomas and seconded by Councilmember Borelli that the City Council adopt a resolution for the following actions:

1. Approving the Contract with Creation Networks to provide and install an Upgraded Multi-media Communications and Audio/Video System in the Council Chambers at Town Hall for a total of \$61,452.87 for the Town Hall Emergency Operations Center Project (CIP #42242) and authorizing the Director of Community Services to execute any related documents; and

2. Approving a \$14,000 Budget Appropriation from the ARPA Fund for the said project.

The motion was passed by the following roll-call vote:

AYES: Borelli, Neau, Saragosa, Taylor, Thomas
NOES: None
ABSENT: None
ABSTAIN: None

12.2 Adopt a Resolution:

1. Approving a Commitment Letter with the Rural Community Assistance Corporation (RCAC) for a Short-term Loan in the Amount of \$1,540,000 plus Closing Costs from the RCAC for Land Acquisition for the Mallard and Middletown Affordable Apartment Projects and Authorizing the Mayor to Execute the Same; and

2. Approving a Promissory Note/Loan Agreement with RCAC for a Short-term Loan in the Amount of \$1,540,000 plus Closing Costs from the RCAC for Land Acquisition for the Mallard and Middletown Affordable Apartment Projects and Authorize the City Manager to Execute the Same and any other Related Documents. (Mr. Rivas)

Resolution No. 9116

Mayor Taylor recused herself from the item (due to property ownership within the proximity of the project) and left the chamber. The Director of

Development Services summarized the item and responded to Council questions. Public comment was received from Frank Porter, Sue Rodman, Jonathan Gainsbrugh, Nicole Gotberg, Dale Ammons, and Ruth Carter. Following Council discussion, it was moved by Councilmember Borelli and seconded by Councilmember Neau that the City Council adopt a resolution for the following actions:

1. Approving a Commitment Letter with the Rural Community Assistance Corporation (RCAC) for a Short-term Loan in the amount of \$1,540,000 plus closing costs from the RCAC for land acquisition for the Mallard and Middletown Affordable Apartment Projects and authorizing the Mayor to execute the same; and

2. Approving a Promissory Note/ Loan Agreement with RCAC for a Short-term Loan in the amount of \$1,540,000 plus closing costs from the RCAC for Land Acquisition for the Mallard and Middletown Affordable Apartment Projects and authorize the City Manager to execute the same and any other related documents.

The motion was passed by the following roll-call vote:

AYES: Borelli, Neau, Saragosa, Thomas

NOES: None

ABSENT: None

RECUSED: Taylor

12.3 Adopt a Resolution:

1. Authorizing the City Manager to Negotiate the Community Development Block Grant (CDBG) Loan Agreement and Affordable Housing Regulatory Agreement Between the City of Placerville and the Mallard Apartments, LP in the Approximate Amount of \$720,000; and

2. Authorizing the City Manager to Negotiate the Competitive Permanent Local Housing Allocation (CPLHA) Loan Agreement and Affordable Housing Regulatory Agreement Between the City of Placerville and the Mallard Apartments, LP in the Approximate Amount of \$720,00; and

3. Authorizing the City Manager to Negotiate the CDBG Loan Agreement and Affordable Housing Regulatory Agreement Between the City of Placerville and the Middletown Apartments, LP., in the Approximate Amount of \$820,000; and

4. Authorizing the City Manager to Negotiate the CPLHA Loan Agreement and Affordable Housing Regulatory Agreement Between the City of Placerville and the Middletown Apartments, LP in the Approximate Amount of \$820,000.

5. Authorizing the City Manager to Execute the Said Agreements and any Other Related Loan Documents (Mr. Rivas)

Resolution No. 9117

Mayor Taylor recused herself from the item (due to property ownership within the proximity of the project) and left the chamber. The Director of Development Services presented the item and noted a correction to number 2 of the staff report and resolution changing 720,00 to 720,000. No public comment was received. Following Council discussion, it was moved by Councilmember Thomas and seconded by Councilmember Neau that the City Council adopt a resolution for the following actions:

- 1. Authorizing the City Manager to negotiate the Community Development Block Grant (CDBG) Loan Agreement and Affordable Housing Regulatory Agreement between the City of Placerville and the Mallard Apartments, LP in the approximate amount of \$720,000; and*
- 2. Authorizing the City Manager to negotiate the Competitive Permanent Local Housing Allocation (CPLHA) Loan Agreement and Affordable Housing Regulatory Agreement between the City of Placerville and the Mallard Apartments, LP in the approximate amount of \$720,000; and*
- 3. Authorizing the City Manager to negotiate the CDBG Loan Agreement and Affordable Housing Regulatory Agreement between the City of Placerville and the Middletown Apartments, LP., in the approximate amount of \$820,000; and*
- 4. Authorizing the City Manager to negotiate the CPLHA Loan Agreement and Affordable Housing Regulatory Agreement between the City of Placerville and the Middletown Apartments, LP in the approximate amount of \$820,000.*
- 5. Authorizing the City Manager to execute the said agreements and any other related loan documents.*

The motion was passed by the following roll-call vote:

AYES: Borelli, Neau, Saragosa, Thomas
NOES: None
ABSENT: None
RECUSED: Taylor

12.4 Adopt a Resolution:

- 1. Approving an Additional Full-time (1.00 FTE) Administrative Assistant Position to be Allocated 0.50 FTE to the Engineering Department and 0.50 FTE to the Public Works Department; and**
- 2. Abolishing the Old Part-time (0.48 FTE) Administrative Secretary Position in Engineering Department; and**
- 3. Abolishing the Old Part-time (0.19 FTE) Office Assistant I Position in Public Works Department; and**
- 4. Approving a \$5,037 Budget Appropriation from the General Fund Contingency for Unforeseen Expenditures for the New 1.00 FTE Administrative Assistant Position (Mr. Morris)**

Resolution No. 9118

The Assistant City Manager/Director of Finance summarized the report and responded to Council questions. No public comment was received. Following Council discussion, it was moved by Councilmember Thomas and seconded by Vice-Mayor Saragosa that the City Council adopt a resolution for the following actions:

- 1. Approving an additional Full-time (1.00 FTE) Administrative Assistant position to be allocated 0.50 FTE to the Engineering Department and 0.50 FTE to the Public Works Department; and*
- 2. Abolishing the old Part-time (0.48 FTE) Administrative Secretary position in Engineering Department; and*
- 3. Abolishing the old Part-time (0.19 FTE) Office Assistant I position in Public Works Department; and*
- 4. Approving a \$5,037 Budget Appropriation from the General Fund Contingency for Unforeseen Expenditures for the new 1.00 FTE Administrative Assistant position.*

The motion was passed by the following vote:

AYES: Borelli, Neau, Saragosa, Taylor, Thomas
NOES: None
ABSENT: None
ABSTAIN: None

13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS

- **El Dorado County Transit Authority**

Councilmember Neau said a Compensation Study for employees was received and filed as well as a final amendment budget.

- **El Dorado County Transportation Commission**

Trip to Green was discussed and Urban STBGP funds were programmed for Canal and Combella sidewalk improvements.

- **LAFCO (El Dorado Local Agency Formation Commission)**

Councilmember Neau reported that the draft Water and Wastewater MSR-SOI study is available for review and comments can be submitted until September 28, 2022.

- **SACOG (Sacramento Area Council of Governments)**

No meeting.

- **Pioneer Community Energy Board of Directors**

Councilmember Thomas said he will be participating in a finance committee meeting where they will review the annual audit.

- **Placerville Fire Safe Council**

Councilmember Borelli said appointments were made to a small committee that will meet with the north Placerville area to discuss shoring. She added that the Fire Safe Council is still heavily focused on assistance with home-hardening. With funding from the City, the Council has been able to help five applicants clear their property.

- **City/County Two by Two Committee**

No meeting.

- **Opportunity Knocks/Continuum of Care**

No meeting.

14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)

No future agenda items were requested.

15. CITY MANAGER AND STAFF REPORTS

15.1 Fire Monthly Stats (Chief Cordero)

The fire chief provided an update regarding current fire conditions.

15.2 The police chief provided an update on department activities.

15.3 The City Engineer provided an update on the Trip to Green project.

16. UPCOMING ITEMS

Items tentatively scheduled for the next City Council meeting include: SACOG Presentation (Informational briefing on Blueprint project), Miners on Main Presentation, Proclamation for Shakespeare Club - 125 Years, Images of Hope Proclamation, Chamber Marketing Program Update and Request to Renew, Master Equipment Lease Request For Proposal, Cottonwood, Phases 4 & 6 Broadband Conduit, Dig Once Ordinance and Road Moratorium (first reading), Hangtown Creek Culvert and Parking Lot Restoration at Tap House (request direction and permission to release for informal public bid), TIM Program AB 602 Compliance Contract, PPOA MOU, Front Yard Fence Height Ordinance, A-Board Sign Discussion, and Cottonwood 4&6 CFD Resolution of Intent

17. ADJOURNMENT @ 7:05 p.m.

Regina O'Connell, CPMC, City Clerk